

Terms and Conditions

ACPIN EVENTS

1. Event booking and cancellation

Cancellation of event

In the unlikely event that ACPIN has to cancel its event, we will refund any pre-paid registration fees. ACPIN shall not be liable for reimbursing the cost of travel or accommodation arrangements made by individual delegates for face-to-face events.

Cancellation of paid attendance

If you are unable to attend an event, please be aware of the following cancellation policy:

- For cancellations up to a week, it may be possible to receive a full refund if no costs have already been incurred by the event organisers
- For registrations cancelled less than one week before the event, no refund will be given unless a replacement can be found.

2. Payment methods

The person booking the ticket must ensure that the email address provided is that of the ticket holder. Delegates are advised to check their email spam folders.

Payment methods accepted are:

- Debit/Credit Card via website
- Invoice
- Bank transfer

Please note that tickets do not attract VAT.

Where invoice payments are requested, payment must have been made before the event. If not, the booking will be cancelled and the delegate will not be able to attend.

3. Recording disclaimer

During events, we may do one or all of the following:

- Take general photographs
- Record all audio output from the event
- Video record the event proceedings

Any subsequent photographs or recordings may be used in future ACPIN publicity materials only. All video and audio recordings and photographs will remain the property of ACPIN. By submitting a booking you are agreeing to the photographing and/or recording and/or filming of the proceedings, as described above, being made for future dissemination by ACPIN.

4. Limitation of liability

For face-to-face events, personal arrangements including travel, accommodation or hospitality relating to

any ACPIN event which have been arranged by you are at your own risk.

Neither ACPIN nor the venue will be responsible for any loss, theft or damage to your personal belongings.

5. Force majeure

For the purposes of these terms and conditions, "force majeure" means any cause beyond our reasonable control including, but not limited to, war, acts of terrorism, governmental requirements, acts of local or central government or other competent authorities, acts of God and industrial disputes.

We will not be liable to you for failure to perform any obligation under these terms and conditions or in relation to your booking to the extent that the failure is caused by force majeure.

6. Questions

Any questions arising from these Terms and Conditions should be directed to acpinadmin@acpin.net whereupon we will endeavour to respond within 1-2 working days.